



ELLIS APPRAISAL DISTRICT
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Date: *January 25, 2021*
To: *Business Personal Property Owners*
From: *Ellis Appraisal District*
Re: *2021 Business Personal Property Renditions*

You may now email your rendition to us at bpp@elliscad.com. For form fillable/spreadsheet versions, see Forms/CAD Forms at www.elliscad.com.

This memo is to remind you that state law requires you to file an annual rendition of business personal property that you own or manage on January 1. Your business personal property may include, but is not limited to, inventory, office supplies, furniture, fixtures, machinery, equipment, tools, dies, signs, and vehicles.

The Texas Legislature recently enacted a change to the due date for renditions filed in Ellis County. Business personal property renditions MUST be filed by April 15th to avoid the 10% penalty for failure to file timely. The 50% penalty for a fraudulent filing remains in effect, as well.

Please use the email address dedicated to receiving renditions: bpp@elliscad.com. For form fillable/spreadsheet versions, see Forms/CAD Forms at www.elliscad.com.

LEASED EQUIPMENT OR LEASED VEHICLE ACCOUNTS
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If you are rendering a leased equipment or leased vehicle account, please use our spreadsheet version.
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CONSIGNED GOODS

If you manage consigned goods or business personal property that is owned by another party, you must render that personal property, its estimated value or original cost and year of acquisition, and the actual owner's name and address.
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Whether you complete the rendition itself or state on the form "see attached", **YOU MUST SIGN THE RENDITION.** We ask that you also sign any attached listing. The rendition must be postmarked by April 15th, 2021 to avoid a penalty. If your business has discontinued or sold, prior to January 1, 2021, please indicate on the rendition form. If you have any questions or we may be of assistance, please contact the appraisal office or visit our website at www.elliscad.com.